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## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

#34 MAY 10, 2011

SACHI A. HAMAI  
EXECUTIVE OFFICER

May 10, 2011

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**DELEGATE AUTHORITY TO ACCEPT A FORTHCOMING FEDERAL EDWARD BYRNE  
MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM AWARD FOR THE PERIOD JANUARY  
1, 2011 THROUGH DECEMBER 31, 2011 AND TO EXECUTE AMENDMENTS WITH  
PRINCIPLES, INC., AND TARZANA TREATMENT CENTER FOR THE ENHANCEMENT OF  
DRUG TREATMENT SERVICES EFFECTIVE UPON EXECUTION  
THROUGH DECEMBER 31, 2011**

### **SUBJECT**

Delegate authority to accept a forthcoming Federal Edward Byrne Memorial Justice Assistance Grant from the California Emergency Management Agency; to accept related future grant awards and/or amendments; and to execute two sole source amendments for the enhancement of drug treatment services.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Delegate authority to the Director of the Department of Public Health (DPH), or his designee, to accept a forthcoming Federal Edward Byrne Memorial (FEBM)/Justice Assistance Grant (JAG) from the California Emergency Management Agency (CalEMA) for the enhancement of residential drug treatment services under the Comprehensive Drug Court Implementation (CDCI) Program for the nonviolent criminal justice population for the period January 1, 2011 through December 31, 2011, at an estimated amount of \$525,000.
2. Delegate authority to the Director of DPH, or his designee, to accept future awards and/or amendments that are consistent with the requirements of the FEBM/JAG grant award that extend the

term through December 31, 2012; reflect non-material and/or ministerial revisions to the award's terms and conditions; allow for the rollover of unspent funds and/or redirection of funds; adjust the term of the award through March 31, 2013; and/or provide an increase or decrease in funding up to 10 percent above or below each grant term's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

3. Delegate authority to the Director of DPH, or his designee, to execute sole source amendments with: a) Principles, Inc., Agreement Number PH-001182, to extend the term from July 1, 2010 through September 30, 2011 to July 1, 2010 through December 31, 2011 and to increase the County's maximum obligation of \$2,270,485 by an estimated amount of \$315,000; and b) Tarzana Treatment Center (TTC), Agreement Number PH-001349, to extend the term from July 1, 2010 through September 30, 2011 to July 1, 2010 through December 31, 2011 and to increase the County's maximum obligation of \$3,554,538 by an estimated amount of \$210,000, for the provision of enhanced drug treatment services, effective upon execution through December 31, 2011; 100 percent offset by the forthcoming FEBM/JAG grant award.

4. Delegate authority to the Director of DPH, or his designee, to execute amendments with Principles, Inc., Agreement Number PH-001182 and with TTC, Agreement Number PH-001349, that extend the term through December 31, 2012; allow for the rollover of unspent funds and/or redirection of funds; adjust the term of the agreements through March 31, 2013; and/or increase or decrease funding up to 10 percent above or below the annual maximum obligation established in Recommendation #3, subject to review and approval by County Counsel, and notification to your Board and the CEO.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will allow DPH to accept a forthcoming FEBM/ JAG grant award from CalEMA to support the enhancement of drug treatment services for the CDCI criminal justice population effective January 1, 2011 through December 31, 2011, and to amend two existing comprehensive residential drug court agencies agreements to provide the enhanced services through existing residential programs. These actions will also allow DPH to accept amendments to the grant and further amend the two identified drug court services agreements as appropriate.

The purpose of the FEBM/JAG funds is to provide enhanced drug treatment services for convicted, non-violent felony offenders who face State prison commitments due to their criminal records and history of drug addictions. Allowable areas of expenditure to meet grant goals are limited to the following: 1) increase residential capacity; 2) provide narcotic treatment therapy; 3) utilize outpatient and detoxification services; and 4) utilize sober living environments to intensify outpatient treatment options. DPH's focus will be on enhancing services by improving access to treatment by increasing residential capacity. With the FEBM/JAG funds, 32 additional offenders will receive six months of residential treatment. Additional residential beds will be available to improve access to treatment and increase the number of offenders entering treatment. These offenders will receive six months of intensive residential Substance Use Disorders (SUD) treatment, before being phased down to the nonresidential services in the CDCI treatment network.

The FEBM/JAG funding will allow DPH to increase funding to the two existing comprehensive residential drug court contractors, Principles, Inc. and TTC, to allow these current residential programs to increase the number of persons admitted to the intensive program for the CDCI criminal justice population.

Given the short implementation time frame for this grant, it would not be advantageous to conduct a lengthy solicitation process. Therefore, DPH proposes to amend the existing two residential drug court contractors (Principles, Inc. and TTC) to provide the required enhancement of the drug court treatment program based on both contractors' experience and ability to provide the full range of required services.

### **Implementation of Strategic Plan Goals**

The recommended actions support Goal 2, Children, Family and Adult Well-Being, and Goal 4, Health and Mental Health, of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

On February 10, 2011, CalEMA notified DPH that it had been selected to receive a grant in the estimated amount of \$525,000 for the period January 1, 2011 through December 31, 2011. Of the \$525,000, an estimated \$315,000 will be distributed to Principles, Inc. and \$210,000 will be distributed to TTC for additional residential drug court services. The grant restricts FEBM/JAG funding to direct treatment services only; no administrative costs are allowed. Principles, Inc., provides services out of three courts (Los Angeles, Pasadena, and Los Angeles Sentence Offender Drug Court), and TTC out of two courts (Antelope Valley and Van Nuys).

There is no net County cost associated with this action.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The CDCI Act created a funding stream for State drug courts. CDCI was originally designed to serve adult pre-plea and post-plea offenders and misdemeanants; juveniles; and parents of children who are detained by, appear, or are dependents of the juvenile court. CDCI was later amended to focus exclusively on convicted felons placed on formal probation.

On June 15, 2010, your Board approved the renewal of the alcohol and drug services agreements with Principles, Inc. and TTC for the provision of general program services, effective July 1, 2010 through June 30, 2011. In addition, your Board granted and delegated authority to DPH to extend the agreements for an additional 12 months through June 30, 2012, to allow for the completion of a competitive selection process.

On November 1, 2010, CalEMA released the 2010 Request for Applications for enhanced FEBM/JAG program funds to eligible counties with established CDCI programs. Of the \$3,000,000 available, Los Angeles County was eligible for an estimated allocation of \$525,000.

On December 14, 2010, DPH submitted an application to CalEMA for the full amount of \$525,000, for the period January 1, 2011 through December 31, 2011.

On February 10, 2011, CalEMA notified DPH that it was selected to receive grant funding in the estimated amount of \$525,000 for the CDCI Program.

With these anticipated FEBM/JAG Drug Court funds, SAPC intends to utilize the existing residential

drug court providers (Principles, Inc. and TTC) to expand drug treatment services, effective upon execution through December 31, 2011. Offenders completing the enhanced residential phase of SUD treatment services will be eligible to phase down to nonresidential or outpatient treatment based upon their program compliance.

The recommended sole source amendments will be reviewed and approved by County Counsel prior to execution.

### **CONTRACTING PROCESS**

On June 15, 2010, your Board approved the renewal of the alcohol and drug services agreements with Principles, Inc., and TTC for the provision of general program services, effective July 1, 2010 through June 30, 2011. In addition, your Board delegated authority to DPH to extend the agreements for an additional 12 months through June 30, 2012, to allow for the completion of a competitive selection process. Based on both contractors' experience and ability to provide the full range of required services, Principles, Inc. and TTC are uniquely qualified to provide this required enhancement of the drug court treatment program. Based on their experience, as the only residential drug court provider for the past ten years, Principles, Inc. and TTC are the only two agencies in Los Angeles County that are able to provide the required enhancement of the residential drug court treatment program required of this grant.

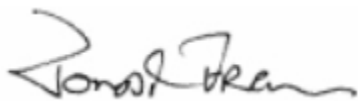
Attachment A is the signed Sole Source Checklist for the agreement with Principles, Inc. and Attachment B is the signed Sole Source Checklist for the agreement with TTC.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

These new FEBM/JAG funds will allow for the provision of residential drug treatment services to an additional 32 offenders.

The Honorable Board of Supervisors  
5/10/2011  
Page 5

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Jonathan E. Fielding". The signature is fluid and cursive, with a large initial "J" and a long, sweeping underline.

JONATHAN E. FIELDING, M.D., M.P.H.  
Director and Health Officer


JEF:er

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

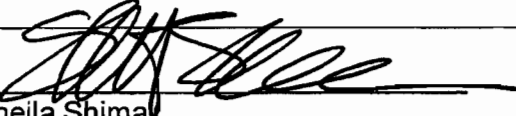
## SOLE SOURCE CHECKLIST

PRINCIPLES, INC.

Check (√)	<b>JUSTIFICATION FOR SOLE SOURCE PROCUREMENT OF SERVICES</b>  <b>Identify applicable justification and provide documentation for each checked item.</b>
	➤ Only one bona fide source for the service exists; performance and price competition are not available.
√	➤ Quick action is required (emergency situation)
	➤ Proposals have been solicited but no satisfactory proposals were received.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
	➤ Maintenance service agreements exist on equipment which must be serviced by the authorized manufacturer's service representatives.
	➤ It is most cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is the best interest of the County (e.g., administrative cost savings, too long a learning curve for a new service provider, etc.).
√	<p>Other reason. Given the short implementation time frame for the Federal Edward Byrne Memorial/Justice Assistance Grant from the California Emergency Management Agency, it would not be advantageous to conduct a lengthy solicitation process. Therefore, Department of Public Health will amend the existing residential drug court contractor with Principles, Inc. to provide the required enhancement of the drug court treatment program based on contractors' experience and ability to provide the full range of required services. Principles, Inc. is one of two providers uniquely qualified to provide for residential drug court services.</p>
	<div style="display: flex; justify-content: space-between;"> <div data-bbox="331 1470 812 1646">   Sheila Shima  Deputy Chief Executive Officer, CEO </div> <div data-bbox="933 1501 1209 1606"> <u>4/15/11</u>  Date </div> </div>

## SOLE SOURCE CHECKLIST

## TARZANA TREATMENT CENTER

Check (√)	<b>JUSTIFICATION FOR SOLE SOURCE PROCUREMENT OF SERVICES</b>  <b>Identify applicable justification and provide documentation for each checked item.</b>
	➤ Only one bona fide source for the service exists; performance and price competition are not available.
√	➤ Quick action is required (emergency situation)
	➤ Proposals have been solicited but no satisfactory proposals were received.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
	➤ Maintenance service agreements exist on equipment which must be serviced by the authorized manufacturer's service representatives.
	➤ It is most cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is the best interest of the County (e.g., administrative cost savings, too long a learning curve for a new service provider, etc.).
√	Other reason. Given the short implementation time frame for the Federal Edward Byrne Memorial/Justice Assistance Grant from the California Emergency Management Agency, it would not be advantageous to conduct a lengthy solicitation process. Therefore, Department of Public Health will amend the existing residential drug court contractor with Tarzana Treatment Center to provide the required enhancement of the drug court treatment program based on contractors' experience and ability to provide the full range of required services. Tarzana Treatment Center is one of two providers uniquely qualified to provide for residential drug court services.
	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">             Sheila Shima            Deputy Chief Executive Officer, CEO         </div> <div style="text-align: center;"> <div style="font-size: 1.5em; font-family: cursive;">4/15/11</div>            Date         </div> </div>